

MASTER YOUR SKILLS • GROW & SUCCEED

THE BRITISH SCHOOL OF ETIQUETTE INDIA
**INTERNATIONAL BUSINESS
ETIQUETTE**



INDIA

INTRODUCTION

Our International Business Etiquette Course covers the key aspects of international business etiquette. It will equip you with knowledge and skills enabling you to meet new acquaintances, build business relationships, and achieve your goals and aspirations anywhere in the world.

The British School of Etiquette India cross-cultural business experience will ensure you feel comfortable and at ease, while it equips you with empowering corporate skills, ensuring you feel confident for this new stage of your career. This two day training program will equip you with all the business etiquette and protocol knowledge needed to conduct your business with more confidence, know-how, grace and efficiency than before, putting yourself and others at ease by showing more confidence and poise in various business settings.

At the programs conclusion, participants will have an understanding of communication and business etiquette. Most importantly, they will also know how to handle even the most difficult situations with style, grace and professionalism.

We can provide our International Business Etiquette Training Program at any location around the world. With several clients we run regional or global training programs that ensure consistent training and mastering your skill-set at different locations.

DURATION
2 DAYS

COURSE DETAILS

- Business First Impressions
- Business Greetings
- Business Card Etiquette
- Business Meetings & Conference Etiquette
- Body Language
- Business Attire – Dress for Success
- Business Communication Skills
- Business Telephone and Net etiquette
- Workplace Professionalism and Civility
- Personality Profiling
- Client Profiling
- Business Relations
- Business Protocol
- Networking
- A-Z Business Etiquette
- Life Skills
- Business Dinning Etiquette
- Brand You

YOUR **SMILE** IS YOUR **LOGO**, YOUR **PERSONALITY** IS YOUR **BUSINESS CARD**, HOW YOU LEAVE OTHERS FELLING AFTER AN EXPERIENCE WITH YOU BECOMES YOUR **TRADEMARK**.

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Ms Niraalee Shah

M +91 99671 96174

E hello@thebritishschoolofetiquetteindia.com

W www.thebritishschoolofetiquetteindia.com

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www.cpdstandards.com



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